

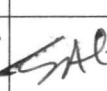
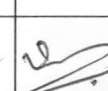
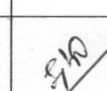
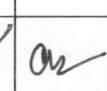
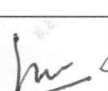





Prin	Engg. Sc.	Chem	Civil	Comp	IT	Elect.	Elex	Mech	Prod.
									

Minutes of the HOD Meeting (28 February 2011)

1) Review of last meeting:

- i) Nominations for Research Award by Sardar Patel University: Review for Nominations for Research Award by Sardar Patel University was taken.
- ii) IEI Young Engineers Award 2011-12: All HODs are asked to submit the nominations for IEI Young Engineers Award 2011-12 on or before 15 March 2011.
- iii) R & D Grant by Institution of Engineers (I): The proposals for the R & D Grant by Institution of Engineers (I) are to be submitted online on or before 15 March 2011 and hard copy (5 Nos.) are to be submitted to Prof. P. R. Devale.

2) **Report of the Academic Committee (19/2/11 to 25 /2/11):** The report of the academic committee for the period 19 Feb. to 25 Feb. 2011 is circulated to all HODs and review regarding the non conduct of the classes for the period 11 Feb. to 18 Feb. 2011 was taken.

3) **Submission of online data to AICTE:** Submission of online data to AICTE regarding Faculty, Students, Laboratories of all the programmes is taken.

4) **TCS Awards for students:** The nominations for the TCS awards for students is received from all department which are forwarded to TCS for further selection.

5) **Bharatiyam 2011:** Report regarding the funding position for the Bharatiyam 2011 is taken. All HODs are asked to motivate the students to put maximum efforts for getting sponsorers.

6) **Academics of Sem.-VIII Class:** The review regarding the academics of the Sem.-VIII classes is taken and HODs are asked to monitor the conduct of lecturer and practicals.

7) **Equipment Purchase (2010-2011):** The feedback regarding the budget sanctioned and purchase made for the each department for the academic year 2010-2011 is taken. All HODs are asked to send the letters to the vendors regarding the dispatch of the equipments, its installation and demonstration. Further, the procedure for the purchase of equipments for the academic year 2011-2012 should be initiated immediately so that it can be completed before the end of Month of April 2011.

8) Any other:

- i) Convocation of BVDU: The convocation of BVDU is scheduled on 26 March 2011. Dr. Kasturirangan, former Chairman, ISRO and eminent scientist will be the Chief Guest.
- ii) NAAC: It is expected that the peer team for NAAC inspection will visit the college on either 21 to 23 April or 27 to 29 April 2011.
- iii) Inplant Training: All HODs should start the process of Inplant Training after the Sem.-VI for the academic year 2011-12. Prof. N. S. Srinivasan has already e-mailed the format for the same.