

**Bharati Vidyapeeth Deemed University**  
**College of Engineering, Pune-43**

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2010-11/

**Date:** 29/06/2010

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

Date: - 02/07/2010

Time: - 3.00 p.m.

Venue: - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of AQAR for 2009-10.
2. Planning for Academic year 2010-11.
3. Discussion of Academic and Research activities
4. Any points with permission of chair.

**Coordinator**

IQAC

**Bharati Vidyapeeth Deemed University**  
**College of Engineering, Pune-43**

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Date: 03/07/2010

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC meeting was held on 02/07/2010. The following work was transacted in this meeting.

- Review of previous AQAR 2009-10 and the concern points taken for the discussion

The following activities were taken up for discussion on present status and any further scope for improvement.

**Academic Activities:**

- Attendance monitoring of students. - Committee is satisfied with the present status of attendance monitored and suggested to improve the strength of the attending student per class.
- Teaching plan.- the committee is satisfied with the current status of teaching plan made by various department
- Class test for performance check-on the basis of class test result, the committee derived and verified the performance of the students and suggested for the further improvement in performance.
- Industrial visits -committee recommended to emphasis on increasing the frequency of industrial visit in order to expose the student to explore various practical aspect and development in industry.
- Expert lectures / Seminars -committee suggested that institution should increase the number of seminars and the expert lecture in order to in build the knowledge

in faculty and student about latest technologies and recent development in various organizations.

- Industrial training -committee recommended to emphasize on increasing the frequency of industrial visits in order to expose the student to explore various practical aspects and development in the industry

### **Research Activities:**

- Training programs for faculty-the committee is satisfied with the training program conducted by the all departments for faculty but insist the faculty should undertake industrial training program to upgrade knowledge and improve teaching quality.
- Research and Development activities. - The no. of research publication national as well as international level should be enhanced.
- Faculty Development- Qualification Enhancement -institution should have healthy environment by promoting research culture among the faculty and encouraging the faculty member to opt for higher studies.
- Collaborative Research Projects-the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries. It also suggested that faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction
- Purchase of equipment & Laboratory development-committee suggested to remove obsolescence and modernize the lab detail plan for purchasing the equipment according to latest technology may be prepared.

### **Extension Activities:**

- Up gradation of library facilities – Books, Journals etc.- the library has good no. Of books and journals. The committee has requested dept. To recommend

books and journals to be purchased for enhancing the exposure of student and faculty in all discipline

- Testing and Consultancy- In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all dept to undertake testing and consultancy.
- Organizing Workshops/ Seminars/ Conferences etc - The dept should arrange workshops. Seminars conferences in the respective discipline for peer interaction.
- Strengthening of students associations - encourage the students to have active participation in various student association group.
- Facility for students for preparation of competitive exams - To increase the number of books available for various competitive exams and to provide the in hand information about the competitive exams to students.
- Infrastructure development – New constructions, renovations and to complete infrastructure extension to the existing building

**Coordinator**

**Copy to:**

- All members of IQAC
- All HODs
- Library
- Director Sports
- Director R & D
- Training & Placement Office
- Coordinator Art Circle

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2010-11/

**Date:** 11/10/2010

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

**Date:** - 15/10/2010

**Time:** - 3.00 p.m.

**Venue:** - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of AQAR previous meeting.
2. Discussion on the review(Odd Semester) reports of the departments
3. Review the new course biomedical engineering.
4. New equipments in laboratory.
5. Review academic record book.
6. Arrange the workshops, Seminars, Conferences etc.
7. Use various teaching aids.
8. Qualification Enhancement for faculty.

**Coordinator**

IQAC

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Date: 16/10/2010

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC meeting was held on 15/10/2010. The following work was transacted in this meeting. The following activities were taken up for discussion

**Academic Activities:**

- The committee reviewed the Academic record book and suggested modification to be included and also asked departments for further suggestions.
- The committee insisted on the faculty to use various teaching aids available to create a healthy teaching learning environment.
- Reviewed the New Course Biomedical engineering and confirm the adequacy of facilities

**Research Activities:**

- The committee suggested that faculty should undertake qualification enhancement

**Extension Activities:**

- The committee requested the departments to recommend books/ journals to be purchased/ subscribed to enhance the availability in the library
- All the departments are requested to arrange the Workshops/ Seminars/ Conferences etc. in the respective disciplines.
- All departments are requested to review and suggest requirement of new equipments in the laboratory.

**Coordinator**

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2010-11/

**Date:** 01/01/2011

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

**Date:** - 06/01/2011

**Time:** - 3.00 p.m.

**Venue:** - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Extension of Infrastructure.
2. Improve Quality & control.
3. Suggest industrial visit.
4. Improve Research & Journal publications.
5. Discussion on test & consultancy.

**Coordinator**

IQAC

**Bharati Vidyapeeth Deemed University**  
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Date:07/01/2011

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC meeting was held on 06/01/2011. The following work was transacted in this meeting. The following activities were taken up for discussion

**Academic Activities:**

- The committee reviews the present status of the class test and asked for suggestions to improve the quality and content to achieve better performance from the students.
- Industrial visits: To improve the exposure to the students on various practical aspects and developments, the committee suggested increasing the industrial visits.

**Research Activities:**

- Research paper publications - the number of research publication national as well as international level should be enhanced.
- Memorandum of Understanding with Universities/ Institutions/ industries - MOU with universities institutions industries needs to be undertaken for physical and human resource sharing, and developments, committee is satisfied with MOU's signed by the institution.



**Extension Activities:**

- Testing and Consultancy - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all dept to undertake testing and consultancy.
- Strengthening of students associations - encourage the students to have active participation in various student association group.

**Coordinator**

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2010-11/

**Date:** 08/04/2011

The review meeting of IQAC is scheduled to consolidate the year's performance and also discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 14/04/2011

Time: - 3.00 p.m.

Venue: - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of Previous meeting.
2. Status of Student Placement.
3. Fee concession for students.
4. Infrastructure Development.
5. Review of syllabus.
6. Training programs for faculty.
7. Status of Research Journals.
8. Planning for Academic year 2011-12.
9. Preparation of AQAR for 2010-11

**Coordinator**

IQAC

# **Bharati Vidyapeeth Deemed University**

## **College of Engineering, Pune-43**

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Date: 15/04/2011

### **Internal Quality Assurance Cell (IQAC)**

#### **Minutes of Meeting**

The IQAC review meeting for academic year 2010-11 was held 14/04/2011. The following work was transacted in this meeting.

#### **Academic Activities:**

- The committee also insisted that the faculty undertake industrial training / Training programs to upgrade knowledge and improve teaching quality.

#### **Research Activities:**

- Collaborative Research Projects- the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries. it also suggested that faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction
- Research grants - institution needs to explore more avenues for getting research grants for all disciplines.

#### **Extension Activities:**

- Students Placement - To identify diverse industries and associative to bring them for campus interviews for increasing students placement.
- Financial aid to deserving students - institution should provide financial assistance for deserving student and it is recommend increasing the count of student.
- Infrastructure development – New constructions, renovations - New constructions, renovations and to complete infrastructure extension to the existing building.

The committee reviewed and analyzed the outcomes of the previous meetings / actions taken / initiated through the highlights of the institution for the academic year 2010-11 provided by the coordinator.

The committee reviewed and approved AQAR for academic year 2010-11 prepared by the IQAC.

The committee discussed and suggested various areas for consideration in the academic year 2011-12.

1. To complete infrastructure extension to the existing building.
2. To provide hostel facility to all students.

3. To provide transport facility to the students for industrial visits and tours.
4. To provide Wi-Fi facility for the college.
5. To establish infrastructure and syllabi for distance learning Diploma's and certificate courses.
6. To establish all digital facilities for all classrooms.
7. It proposed to start a new course of M.Tech. in Nanotechnology.

The committee requested the Coordinator to submit the approved copy of AQAR for the academic year 2010-11, Review report of 2010-11 and Plan of Action for 2011-12 to the IQAC of the University for Further Action.

**Coordinator**

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