

Bharati Vidyapeeth Deemed University
College of Engineering, Pune – 43

Meeting No.	229
	2015-16

Prin.	Basic Sc.	Chem.	Civil	Comp.	I.T.	Elect.	Elex.	E & Tc	Mech.	Prod.
<i>APB</i>	<i>...</i>	<i>...</i>	<i>...</i>	<i>...</i>	<i>...</i>	<i>...</i>	<i>...</i>	<i>...</i>	—	<i>PNBak</i>

Minutes of the HOD Meeting (23 July 2015)

1) Review of the Last Meeting:

- i) **SAR:** Review regarding the preparations of SAR was taken. All HODs were informed to upload the SAR and complete the NBA application procedure after taking approval from the Principal.
- ii) **Demo of In Pods:** Demo of two softwares IONCUDOS and Inpod of NBA OBE system were conducted on 12/9/14 and 29/6/15 respectively. Review of the feedbacks received from HODs was taken. IONCUDOS software was found with wide coverage, procedures and analysis expected by NBA. The Principal requested Prof. Mrs. V. S. Sohoni, NBA Coordinator to discuss and submit the comparative analysis w. r. t. its optimum utilization.
- iii) **Freshman Induction Programme:** The Freshman Induction Programme for the students of B. Tech. (Chemical, Civil and E & TC) (Sem. – I) was successfully conducted from 20 to 22 July 2015. The feedback regarding the quality of content and its conduct was taken from the respective HODs. They appreciated the efforts and shared that the students found it useful for orienting them as students from professional programmes.
- iv) **Saturday @ BV:** The Saturday @ BV programme was conducted on 18 July 2015 to mentor the students by industrial personnel. The Principal informed that this activity shall be conducted at departmental level also.
- v) **Professional Skill Development (PSD):** The teaching sessions for the subject PSD – I and PSD – III have been started. HODs were informed to take the feedback about the quality of conduct of the same.

- 2) **Report of the Academic Committee (13/7/15 to 18/7/15):** The report of the Academic Committee for the period 13/7/15 to 18/7/15 was circulated to all. Further, all HODs submitted the report of the non conduct of lectures / practicals for the period 7/7/15 to 11/7/15.
- 3) **Signage Boards:** Rearrangement of the infrastructure of various departments was completed. All HODs were informed to convey the requirements of the signage boards as per the new allocations of laboratories, classrooms etc. to Mrs. Kale immediately.
- 4) **Course Structure:** All BOS Chairmen were informed to resubmit the course structures as per corrections suggested by the Dean in the next HOD meeting.
- 5) **Placement Activity at Departmental Level:** Efforts for placement activity at the departmental level are expected to be taken methodically by involving all the faculty members. All HODs were informed to submit the name of the industry and name of the faculty member responsible for taking follow-up with that particular industry for the placement drive.