

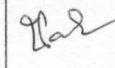

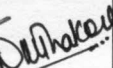




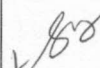


Prin	Engg. Sc.	Chem	Civil	Comp	IT	Elect.	Elex	Mech	Prod.
									

Minutes of the HOD Meeting (3 February 2012)

- 1) **Review of last meeting:** Review regarding submission of information for 12'b', reports of the Academic Committee and nominations for the Asset Award by Thermax was taken. Nominations of five students are submitted for the said award.
- 2) **TEQIP-II Orientation Programme:** TEQIP-II orientation programme is scheduled on Saturday 4/2/12 at 1.30am. All faculty members are asked to attend and take active participation in it.
- 3) **Choice Based Credit System:** Workshop on Choice Based Credit System (CBCS) for PG programmes was conducted on 1 February 12. All faculty members including visiting faculty who are involved in the academics of PG programmes attended the said workshop. The feedback regarding the understanding of CBCS was taken. HODs submitted the datasheets of the exercise conducted in the workshop.
- 4) **Eighth Alumni Meet:** The eighth Alumni Meet is scheduled on Sunday 5 /2/12. All faculty members are asked to attend the same and interact with the alumni.
- 5) **Bharatiyam 012:** The progress of the preparations of Bharatiyam 012 will be taken in the next HOD meeting. However, the suggestions regarding change in college timings to avoid the academic loss of the students involved in organizing the events was discussed.
- 6) **Any Other:**
 - i) **Maintenance Record:** The record of the maintenance and repairing of the equipments shall be kept properly in the respective department. All HODs are asked to prepare the record of last three years and continue the same in future. The new maintenance registers will be issued to all.
 - ii) **Inplant Training:** All HODs are asked to initiate the process of inplant training for B. Tech. (Sem.-VII) students and send the letters to the respective companies before 20/2/2012.
 - iii) **Industry-Institute-Interaction:** To strengthen the industry-institute-interaction, HODs are asked to organize one Technical Training Programme and one National Conference per year. All HODs shall submit a schedule of it.