

**Bharati Vidyapeeth Deemed University**  
**College of Engineering, Pune-43**

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2006-07/

**Date:** 28/06/2006

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

Date: - 03/07/2006

Time: - 3.00 p.m.

Venue: - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of AQAR for 2005-06.
2. Planning for Academic year 2006-07.
3. Discussion of Academic and Research activities
4. Any points with permission of chair.

**Coordinator**

IQAC

**Bharati Vidyapeeth Deemed University**  
**College of Engineering, Pune-43**

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Date: 04/07/2006

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC meeting was held on 03/07/2006. The following work was transacted in this meeting.

- Review of AQAR 2005-06 has been done and concern points to be taken up for discussion.
  - i. Internet facility – is to be provided to the entire faculty and the students. It is recommended to increase the bandwidth of internet.
  - ii. Students Placements - to identify diverse industries and associative to bring them for campus interviews for increasing students placement.
  - iii. Faculty Training- Faculty should undertake industrial training to upgrade and improve teaching quality.
  - iv. Syllabi up gradation – The syllabus has to be revised in order to cope up with the industrial requirements.

The following activities were taken up for discussion on present status and any further

Scope for improvement -

### **Academic Activities:**

- Modifications in the Academic Record Book - review of academic record- for further refinement and improvement the discussion on following activities were made. Academic record book was thoroughly reviewed and suggestion were made by the committee and also asked department for further suggestion if any,
- Maintain the record of Industry visited by Faculty members – It is suggested to all the departments to keep a track of all the faculty members who visit industries and to motivate faculties to visit the industry for various seminars, workshops etc...
- Expert lectures / Seminars - committee suggested that the institution should increase the number of seminars and expert lectures in order to inbuilt the knowledge in faculty and student about latest technologies and recent development in various organizations.
- Industrial training/Industrial Visits - committee recommended to emphasize on increasing the frequency of industrial visits in order to expose the student to explore various practical aspects and development in the industry.
- Discussion for the improvement in the syllabus and course structure – The syllabus has to be revised in order to cope up with the industrial requirements.

### **Research Activities:**

- Collaborative research work with technical funding agencies - the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries. It also suggested that faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction.
- Faculty Development- Qualification Enhancement - institution should have healthy environment by promoting research culture among the faculty and encouraging the faculty member to opt for higher studies.

**Extension Activities:**

- Different activities to be done through students associations – It is recommended to the student associations of various departments that they should improve & organize various cultural & technical events.
- Organizing Workshops/ Seminars/ Conferences etc. - The dept should arrange workshops. Seminars conferences in the respective discipline for peer interaction.

**Coordinator**

**Copy to:**

- All members of IQAC
- All HODs
- Library
- Director Sports
- Director R & D
- Training & Placement Office
- Coordinator Art Circle

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2006-07/

**Date:** 06/10/2006

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

Date: - 13/10/2006

Time: - 3.00 p.m.

Venue: - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of the previous meeting.
2. Discussion on the review(Odd Semester) reports of the departments
3. Conduction of Knowledge events in the Institute
4. Research Publications / Projects Proposals
5. Financial Assistance to Students
6. Laboratory Up gradation

**Coordinator**

IQAC

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Date: 14/10/2006

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC meeting was held on 13/10/2006. The following work was transacted in this meeting.

**Academic Activities:**

- Honors received to faculty – As per the review made by the committee, it is suggested to all faculties to work more efficiently in order to achieve honors.
- Knowledge events conducted by the departments – The efforts taken by department to organize such events are appreciated; it is suggested to increase the number of such events.

**Research Activities:**

- Submit the research proposals to the funding agencies – It is recommended that the faculty should actively participate in submitting the research proposals to various funding agencies in order to get funds.
- The committee suggested that faculty should undertake qualification enhancement
- Laboratory development - committee suggested to modernize the laboratories. the detail plan for purchasing the equipment and PG syllabus according to the latest technology may be prepared

**Extension Activities:**

- Financial assistance to be extended for needy students to overcome financial hurdles hampering academic activities.
- Experts lectures for Group discussion and Personality development may be arranged for the benefit of the students.

**Coordinator**

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2006-07/

**Date:** 01/01/2007

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. The details of the meeting:

Date: - 08/01/2007

Time: - 3.00 p.m.

Venue: - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of the previous meeting
2. Discussion on activities for Faculty development
3. Collaboration with Industries/ Institutes
4. Participation in other activities by students

Coordinator

IQAC



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Date: 09/01/2007

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC meeting was held on 08/01/2007. The following work was transacted in this meeting. The following activities were taken up for discussion

**Academic Activities:**

- Review of points discussed in the previous meeting related to placement and faculty development.
- To improve the exposure to the students on various practical aspects and developments, the committee suggested increasing the industrial visits.

**Research Activities:**

- Research paper publications - the number of research publications, national as well as international level should be enhanced.
- Memorandum of Understanding with Universities/ Institutions/ industries - needs to be undertaken for physical and human resource sharing, and developments, committee is satisfied with Memorandum of Understanding signed by the institution.

**Extension Activities:**

- Student's involvement in Sports Activity – It is recommended that the students should be motivated by to participate in various sports events.

- Strengthening of students associations - encourage the students to have active participation in various student association group.

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**Internal Quality Assurance Cell (IQAC)**

**Ref:** BVDUCOE/IQAC/2006-07/

Date: 13/04/2007

The review meeting of IQAC is scheduled to consolidate the year's performance and also discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 18/04/2007

Time: - 3.00 p.m.

Venue: - Board Room

All the members are requested to remain present for the meeting.

**Agenda:-**

1. Review of the previous meeting.
2. Training programmes for faculty.
3. Proposals for research grants
4. Status of testing and consultancy activities.
5. Status of Students Placement
6. Infrastructure Development work
7. Planning for Academic year 2007-08.
8. Preparation of AQAR for 2006-07.

Coordinator

IQAC

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Date: 19/04/2007

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The IQAC review meeting for academic year 2006-07 was held on 18/04/2007. The following work was transacted in this meeting.

**Academic Activities:**

- The committee also insisted that the faculty undertake industrial training / Training programs to upgrade knowledge and improve teaching quality.

**Research Activities:**

- Preparation of proposals for getting Research grants from various sponsoring agencies.

**Extension Activities:**

- Testing and Consultancy - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all dept to undertake testing and consultancy.
  - Financial aid to deserving students - Institution should provide financial assistance for deserving student and it is recommend increasing the count of student.
  - Infrastructure development – New constructions, renovations are to be initiated in the required department.
- The committee reviewed and analyzed the outcomes of the previous meetings / actions taken / initiated through the highlights of the institution for the academic year 2006-07 provided by the coordinator.

The committee reviewed and approved AQAR for academic year 2006-07 prepared by the IQAC.

The committee discussed and suggested various areas for consideration in the academic year 2007-08.

- Research activities and patents
- Provision of internet facility
- To improve training and placement of the students of all branches
- To encourage the students to appear for GATE, GRE, CAT and IAS, IES.
- To extend practical training facility to the faculty members.
- To upgrade the syllabi and structure of all the courses UG and PG.
- To establish technical collaboration with international universities.
- To establish MOU's with various industries.
- To provide facility of diploma and certificate courses to the students.

The committee requested the Coordinator to submit the approved copy of AQAR for the academic year 2006-07, Review report of 2006-07 and Plan of Action for 2007-08 to the IQAC of the University for Further Action.

**Coordinator**

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