

Prin.	Basic Sc.	Chem.	Civil	Comp.	I.T.	Elect.	Elex.	E & Tc	Mech.	Prod.
<i>ARJ</i>	<i>ADS</i>	<i>PC</i>	<i>U</i>	<i>Prakash</i>	<i>Schell</i>	<i>N</i>	<i>Chit</i>	<i>R</i>	<i>Chadaya</i>	<i>S</i>

Minutes of the HOD Meeting (7 May 2015)

- 1) **Review of the Last Meeting:** Review of the last meeting was taken.
- 2) **Submission of API:** All HODs were informed to submit the soft copies of API for the academic year 2013-14 and 2014-15 immediately.
- 3) **Alumni Meet:** The Golden Jubilee Alumni Meet is scheduled on 10 May 2015. All faculty members were informed to e-mail and inform on a phone the following registration procedure to the alumni those who have already registered themselves through online process.
 - a) The registration time on 10 May 2015 is from 5.30 to 6.30 pm.
 - b) The registered alumni should carry entry pass generated through online process.
 - c) They will be guided to report at college registration desk where another entry pass will be given to them.

HODs and faculty members should be present at the college registration desk from 5.30 to 6.30 pm on 10 May 2015.
- 4) **Success Story:** An appeal was made by the Principal to submit the success stories of the eminent alumni of the respective departments.
- 5) **Philanthropic Activity:** Philanthropic activity was carried out successfully on 6 May 15 as 'Swachhta Abhiyan' at Swargate, Shivaji Nagar and Pune Bus Stands. The Principal appreciated the attitude, thought process and zeal of all HODs and faculty members for successful execution of the said activity.