

Prin.	Basic Sc.	Chem.	Civil	Comp.	I.T.	Elect.	Elex.	E & Tc	Mech.	Prod.
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Minutes of the HOD Meeting (29 October 2015)

- 1) **Review of the Last Meeting:**
 - i) **SAR:** All HODs were informed to submit the e-SAR in pdf.
 - ii) **Information for AICTE – CII:** All departments have completed the required information for AICTE-CII.
 - iii) **Skill Development:** All HODs were informed to confirm the submission of the proposals for ‘Skill Development’ as per the recommended format to Prof. R. N. Patil on priority.
 - iv) **Engagement of People with Sc. & Tech. (EPST):** All HODs were informed to finalize the schedule of ‘Engagement of Sc. & Tech.’ activity with the previously visited schools and intimate it to the Principal and Academic Committee.
- 2) **Report of the Academic Committee (12/10/15 to 17/10/15):** The report of the Academic Committee for the period 12/10/15 to 17/10/15 was circulated to all. Further, all HODs submitted the report of the non conduct of lectures / practicals for the period 14/9/15 to 19/9/15, 21/9/15 to 26/9/15, 28/9/15 to 3/10/15 & 5/10/15 to 10/10/15.
- 3) **NBA Expert Committee Reports (2004 & 2011):** NBA Expert Committee Reports (2004 & 2011) were given to the respective HODs. they were informed to take the cognizance of the strengths / weaknesses mentioned in the report for the present NBA process.
- 4) **M. Tech. (Panel of Examiners):** The panel of examiners for the M. Tech. for the Oct./Nov. 2015 examinations were circulated to respective HODs.
- 5) **Great Place to Work:** College is participating in a survey ‘Great Place to Work’ conducted by Economic Times. All faculty and staff members will get e-mail for the same. all were intimated to respond to the e-mail accordingly.